



Children's Advocacy Center
of Southwest Michigan

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FORENSIC INTERVIEWER

The CAC Forensic Interviewer will be responsible for conducting legally sound and developmentally appropriate interviews of alleged victims of child abuse within the multidisciplinary team structure.

Job Title: Forensic Interviewer

Required Hours: Full-time, 32-40 hours per week, Non-exempt

Purpose: Responsible for conducting and coordinating child abuse and neglect forensic interviews with children and adolescents, using research-based, best practice interview techniques.

Reports to:
Executive Director

Responsibilities

- Facilitate multidisciplinary pre- and post-interview case debriefing.
- Conduct pre- and post-interview meetings with caregivers.
- Conduct forensic interviews of child victims in a manner consistent with the Michigan Protocol on Forensic Interviewing and consistent with the policies and philosophy of the Children's Assessment Center of Berrien County.
- Promote stable and cooperative working relationships between all multidisciplinary team members and community agencies.
- Conduct follow-up interviews and /or evaluation when appropriate.
- Prepare timely and professional interview reports and distribute to MDT members involved in the case.
- Complete all appropriate statistical and case-tracking paperwork and maintain CAC database.



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- Respond to subpoenas and provide testimony in legal proceedings when requested on relevant cases.
- Participate in regular case reviews with multidisciplinary team members.
- Maintain an expert awareness of current trends, research and developments in the fields of forensic interviewing and child sexual abuse.
- Attend regular scheduled staff meetings.
- Provide reports to the CAC Case Review meeting and the Berrien County Council for Children Board of Directors, as requested.

Qualifications

- A minimum of a masters' degree in social work, psychology, criminal justice or related field is required.
- Demonstrated professional experience with children and a demonstrated knowledge of child abuse and neglect issues and child development.
- Ability to communicate with a wide range of children from different cultural backgrounds and with differing levels of development.
- Successful, documented completion of a 40 hour forensic interview training by a nationally recognized organization, or able to successfully complete training.
- Cultural awareness of the needs of diverse populations
- Strong interpersonal, communication and organizational skills
- Strong problem solving and solution oriented skills
- Knowledge of the impact of trauma on childhood development
- Oral and written Spanish Fluency preferred (not required)

Knowledge and Experience

- Minimum of one year post degree experience conducting child interviews preferred;
- Work experience in child abuse investigations;



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- Training, knowledge and experience in the following areas:
 - Current best practices for child interviews
 - Basic child development
 - Sexual and physical abuse, neglect, trauma, offender pathology and other pertinent topics
 - Cultural issues related to child abuse/neglect
- Experience working with diverse populations of clients